

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, Dec. 21, 2016

President Hauser called the regular meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Hougaard, Hooker, Holland & Alger, Chisholm, Jennerjohn, and Stephens. Also present were Superintendent Tjernagel and Business Manager Holtz.

Motion: Chisholm/Stephens to adopt the agenda as presented. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION – also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings):

STUDENT COUNCIL REPRESENTATIVE REPORT: Ms. Seiler reported that for the YMCA Angel Tree (giving tree) they have shopped for three children. Candy cane sales are much bigger than anticipated and they will be delivered this Friday. The talent show fundraiser raised \$305 as well as cans for Feed My People. The new fundraiser at the basketball game (shoot-out) was a success and additional shoot outs will follow.

RECOGNITION: Staff recognized were Cindy Wolter, Mary Biggs, Meredyth Nelson, Raelynn Dalske, Alexandra Kimball, Kathy Vandervelden, Maggie Stover, Brenda Hartl, Karlie Martens, Colleen Elliott, Rose Coisman, Gary Grahl, Kim Knapp, Stacey Schroeder, Lincoln Stutting, Ria Buesing, Kris Amos, and Deb Jeanquart.

MINUTES: Motion Jennerjohn/Holland to approve the minutes of the regular meeting Nov. 16, 2016 and the board learning session from Dec. 7, 2016. Motion carried unanimously.

BILLS: Motion Hooker/Stephens to approve the November, 2016 board bills in the amount of \$279,700.17. Motion carried unanimously.

CONSENT AGENDA:

1. Grants and Donations: The Sunrise Ambassadorø program received donations from Fincantieri/Bay Shipbuilding and the PTG to sponsor the Ambassadorø t-shirts for this year. Craig Sigl received a grant for a classroom audio system. Holly Selle received a grant for the SBSB Library Makerspace project.
2. Approve Second Readings of Board Policies as listed below:
Reminder: First readings occurred at the November 16, 2016 meeting.
 - A. Second reading of Board Policy 3120 ó Employment of Professional Staff (revised)
 - B. Second reading of Board Policy 3122.01 ó Drug-Free Workplace (revised)
 - C. Second reading of Board Policy 3170.01 ó Employee Assistance Program (delete)
 - D. Second reading of Board Policy 4122.01 ó Drug-Free Workplace (revised)
 - E. Second reading of Board Policy 4170.01 ó Employee Assistance Program (delete)
 - F. Second reading of Board Policy 4310 ó Freedom of Speech in Noninstructional Settings (revised)
 - G. Second reading of Board Policy 5200 ó Attendance (revised)
 - H. Second reading of Board Policy 5230 ó Late Arrival and Early Dismissal (revised)
 - I. Second reading of Board Policy 5320 ó Immunization (revised)
 - J. Second reading of Board Policy 5350 ó Student Suicide (revised)
 - K. Second reading of Board Policy 5830 ó Student Fundraising (revised)

- L. Second reading of Board Policy 8120 ó Volunteers (revised)
- M. Second reading of Board Policy 8330 ó Student Records (revised)

Motion: Hougaard/Hooker to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (none)
2. Transportation Contract Renewal with Kobussen (informational item this month)
The initial contract between the school district and Kobussen expires August 1, 2017. While February 2017 was earmarked as the time to make a decision about whether to renew the Kobussen contract, and if so, on a year-by-year basis or another period of time, I am bringing the matter before you in advance to give us time to consider options. Included in the Board meeting packet are the following items:
 - An email from Joe Kobussen regarding potential contract terms
 - A letter from Joe Kobussen regarding contract renewal
 - A draft contract (with track changes items marked)

Dan Kobussen attended the meeting. Joe Kobussen had planned to attend. One of the things Kobussen would like to be able to do would be to provide transportation services for at least one more district in the county. This would be good business for them and could also positively impact our cost in the future.

The areas that show the greatest amount of potential change in the contract are as follows:

- 2. Term
- 10.1 Escalation.
- Appendix A (with rate information).

Jake Holtz did a CPI analysis over 12 month stretches (April to March) from 2007 to 2016 and found annual averages to be .25% to 3.34%, with the last 4 years coming in at 1.8%, 1.41%, 1.27% and 0.42%. As we look at contract item 10.1 Escalation Jake and I discussed having the average closer to the middle of the range than the top of the range. Joe Kobussen had updated the draft contract to move from a cap of a 6% increase to a range of 2-4% in alignment with CPI. On December 13, I asked Joe to consider an escalation range of 1-3% with the parties agreeing to enter into negotiations to determine the appropriate percentage change if the CPI would come in at less than 1% or more than 3%. Joe's response was that Kobussen would prefer to remain with the 2% base, due to driver shortages they are expecting; additionally, they had to go to some of the districts they serve and ask for an 1% increase for driver wages to keep them coming in.

We could take official action as early as the January 11, 2017 regular Board of Education meeting.

The opportunity to ask questions, hear from Joe (Dan), have any discussion the Board would desire to have, and also ask for any additional information prior to the January 11 Board meeting is welcome to occur at this time in the meeting.

3. Approve Annual Report: **Motion** Hooker/Hougaard to accept the audit report as presented. Motion carried unanimously.

4. Approve Investment Powers: **Motion** Stephens/Chisholm to approve Jake Holtz as having Investment Powers. Motion carried unanimously.
5. Open Enrollment Capacity (informational item this month): Based upon discussion leading up to January of 2016 and discussion since we first implemented the capacities approved in January of 2016, we come back to you with an updated grid and recommendation. We would be looking for official approval of the new capacities beginning with the 2017-2018 school year during next month's meeting on January 11, 2017.

The primary changes to the version the Board approved in January of 2016 are slight adjustments to the total number of students grade-wide at the secondary level (since students are divided into classes much differently than at the elementary level) and a shift in inclusion and resource special education capacities to go from the grade level to the school level.

6. Approve Sturgeon Bay High School Course Description Book for the 2017-2018 school year. **Motion** Hougaard/Jennerjohn to approve the 2017-2018 SBHS Course Description Book. Motion carried unanimously.
7. Approve Child Wellness Project Memorandum of Understanding: **Motion** Miller/Hougaard to approve the Child Wellness Project memorandum of understanding. Motion carried unanimously.
8. Reports:
 - a. Legislative ó no report.
 - b. CESA ó no report
 - c. Committee/Seminars: no reports
 - d. Administrative ó oral and written reports were presented.
 - e. Superintendent Tjernagel summarized ongoing activities and projects for the month as well as upcoming events.
9. **Motion:** Chisholm/Alger to adjourn at 8:39 PM. Motion carried unanimously.

Date: _____

President's Signature: _____