

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Regular Board of Education Meeting**  
**Wednesday, Sep. 21, 2016**

President Hauser called the regular meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Hougaard, Chisholm, Hooker, Jennerjohn, Stephens, & Alger. Incoming Board Member Jessica Holland was also present. Also present were Superintendent Tjernagel and Business Manager Olsen.

**Motion:** Jennerjohn/Hougaard to adopt the agenda as presented. Motion carried unanimously.

**FILING OF OATH OF OFFICE:** Commissioner Jennerjohn administered the Oath of Office to newly appointed board member Jessica Holland.

**AUDIENCE TO VISITORS AND DELEGATIONS:** None

**STUDENT COUNCIL REPRESENTATIVE REPORT:** Homecoming coming up. Council is very busy. Volunteering for The Century Ride raised \$1,170 from the event. Life skills (transition program from middle school to high school) representatives went in to speak to the ninth graders and was well received. The council sent letters to businesses on third avenue regarding window painting. They are working to form a good relationship with the businesses. Powderpuff meeting were the rules of play were reviewed to ensure safety during the game. The council will also be volunteering with the Adopt a Soldier program this fall.

**RECOGNITION:** District employees recognized were Holly Selle, Jen Hanson, and Michelle Gibson for their work on updating the school website.

**MINUTES: Motion** Chisholm/Alger to approve the minutes of the regular meeting Aug. 17, 2016 and the board candidate interviews session from Sep. 7, 2016. Motion carried unanimously.

**BILLS: Motion** Hooker/Stephens to approve board bills dated 8/25/16, 8/30/16 and 9/9/16. Motion carried unanimously.

**BUSINESS MANAGER REPORT:** Olsen reported

The annual report was submitted to DPI today. Revenue was under by \$96,000, we were under expenses by \$207,000. Budget overall is \$310,000 under. Fund balance is good. Pupil count day was last Friday. Open enrollment ðoutö is down 20 kids in the classroom. Olsen thought open enrollment out for last year was higher. Last year 14 kids were uncounted. There are substantial changes this year for special education students as now the state pays a flat fee of \$12,000 per student. This is a change from past practice.

**CONSENT AGENDA:**

1. **Grants and Donations:** Luke Staudenmaier and Jeff Tebon donated funds so that new nets could be purchased for the soccer practice goals behind the high school. Sharon Sanderson received a grant for the Autism Education program. Jeanne Schopf received a grant for her middle school English Language Arts classroom library. Gerry Banks received a grant for a portable Physics lab. Seth Wilson received a \$2,000 donation for the SBHS Tech Ed department from Marine Travel Lift.

2. **Resignations:** Sonia Williams resigned from her teacher associate position at Sunset Elementary. Hannah Michelson resigned from her teacher associate position at Sunset Elementary.

**Motion:** Hougaard/Jennerjohn to accept and approve the consent agenda items as presented. Motion carried unanimously.

### **OPERATIONS AGENDA:**

1. Consent agenda items requiring attention-none.
2. **Motion** Stephens/Hougaard to approve the updated 3-year technical support services contract as well as an accompanying addendum. Motion carried unanimously.
3. Motion: Stephens/Chisholm to approve Erin Hemminger as a teacher associate. Motion carried unanimously.
4. Approve Cooperative Agreements for High School Athletics
  - a. Motion: Hougaard/Hooker to approve the Girls Swimming 2-year cooperative contract. Motion carried unanimously.
  - b. Motion: Miller/Jennerjohn to approve the Boys Swimming 2-year cooperative contract. Motion carried unanimously.
  - c. Motion: Alger/Hougaard to approve the Wrestling Swimming 2-year cooperative contract. Motion carried unanimously.
5. Approve SBHS Football Coaches
  - A. Motion: Hougaard/Stephens to approve Alex Bailey as a high school football coach. Motion carried unanimously.
  - B. Motion: Stephens/Holland to approve Dan Judas as a high school football coach. Motion carried unanimously.
  - C. Motion: Hougaard/Hooker to approve Ryan Zuelke as a high school football coach. Motion carried unanimously.
6. Receive information about AP US History texts: Within the past two years, the AP U. S. History content and exam have been completely rewritten. The age of the current textbook is such that the readings no longer completely align to the course content or exam. Barry Mellen is requesting purchase of a new textbook for the 2016-17 school year.

Course Description: This course covers exploration to modern day U. S. This course is designed to provide students with the analytical skills and factual knowledge necessary to deal analytically with major events in U. S. history. The course prepares students for intermediate and advanced college courses by making heavy academic demands upon them equivalent to those made by full-year introductory college courses. In addition to an in-depth study of American history from its foundation to modern day, students will learn to assess historical materials, their relevance to a given era, and their reliability. Students will be required to pass the College Board exam to receive college credit. (The cost of the exam is responsibility of students.)

Responses to Adoption Policy Questionnaire: Attached. Cost: Estimated cost = \$3,257.46 (18 electronic texts and 18 Kindles). The texts would come back before the Board next month for official approval.

7. Technology Project Update: Last winter, Charter notified us that they would begin charging us for the dark fiber that connects our buildings to the core switch at the high school; we had been using this dark fiber for a number of years for free as part of the agreement when it was installed. Rather than beginning that monthly charge in February, Charter started it this summer in July. The city, county, and district have been looking at an alternative option as I've mentioned in the past. If we would not utilize the Charter fiber or install our own fiber to connect the buildings, each building would be independent and require its own phone system, Wi-Fi, and computer network. This would not be cost effective for the district.

Our portion of the project looks like \$317,000. The good news in our case is that with eRate currently covering about 70% of these types of expenses, we'd be looking at an actual cost of roughly \$100,000 (hopefully closer to \$95,100) if we build the project into our next eRate request (which would become available if approved next July 1). Tom, Gerry, and I are hopeful that we could find 2-3 sources of district dollars, and then write a grant for the remainder of the project further reducing our actual cost much like we've been able to do with some other similar projects.

Taking this approach should also save us money in the long run based not only on what Charter charges now but they will probably increase the charges in the future. I plan to discuss this with you in person September 21. To be clear, no formal action is asked of the Board at this time. However, building this into our planning for the next budget as well as being aware of this as we look at potential maintenance this year is important.

8. First reading of revisions to Board Policy 0140 ó Membership: This bylaw is modified to clarify that the public expression of Board members can be challenging especially involving social media.
9. First reading of revisions to Board Policy 0150 ó Organization: This bylaw is modified to permit election of officers by a majority of the voting Board members, rather than a majority of the full membership of the Board. This clarification is recommended for consistency with the cited statute.
10. First reading of revisions to Board Policy 0160 ó Meetings: 0164.2 - This bylaw for unified school districts is modified to only allow a special meeting of the Board to be called (other than by the President) pursuant to a written request of a majority of the Board members. Prior language allowed any individual Board member to require a meeting, which could be cumbersome and is not required by law. This modification is recommended for consistency with State statute.
  - 0166 - The modification to this bylaw is intended to clarify that electronic delivery of board meeting agendas to each Board member is permissible.
  - 0166.1 ó This modification is something I noticed in my own review of our policies and is intended to clarify our usage of the consent agenda to try to make sure the wording is consistent with our practice.
  - 0167.1 - The modification to this bylaw is intended to recognize our previous action allowing electronic attendance and voting rights by a member of the Board who cannot attend the meeting in person here in Sturgeon Bay.
  - 0167.5 & 0167.6 ó These modifications deal with appropriate usage of and collection of email.

## 11. Reports:

- a. Legislative - no report

- b. CESA ó no report
- c. Committee/Seminars: no report
- d. Administrative ó oral and written reports were presented. *School Learning Objectives* presentation followed.
- e. Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events.

12. **Motion:** Hougaard/Alger to adjourn at 8:48 PM. Motion carried unanimously.