

**THE SCHOOL DISTRICT OF STURGEON BAY  
BOARD OF EDUCATION MEETING MINUTES OF  
December 16, 2015**

President Hauser called the meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Seiler, Hougaard, Hooker, Jennerjohn, Wood, Stephens & Schulz. Also present were Superintendent Tjernagel and Business Manager Olsen.

**Motion:** Stephens/Hooker to adopt the amended agenda as presented. Motion carried unanimously.

**Audience to Visitors and Delegations:** None.

**Student Council Representative Report:** Marissa Ehlers gave an overview of fundraising efforts (food drive, candy cane sales, Angel Tree and Boys and Girls Club). The students are working towards being able to have a talent show.

**Recognition:** The month of December has been designated as a time to recognize staff. Terri Stoneman was recognized. A recess followed to congratulate Terri Stoneman.

**Motion:** Jennerjohn/Hooker to approve the minutes dated Nov. 18, 2015 and Dec. 2, 2015. Motion carried unanimously.

**Motion:** Wood/Hougaard to approve the board bills dated Nov. 30 and Dec. 8, 2015. Motion carried unanimously.

**Business Manager's Report:** Olsen reported that there are currently two property loss claims in the district-the roof leak at Sunrise and the water leak at the high school. The processing of the claims continues. Olsen noted that local businesses involved in the water leak were timely, helpful and efficient in the work of re-establishing the water line so that there was minimum time lost for students. No additional items to report.

**Consent Agenda:**

1. Grants and Donations ó The district received a generous anonymous grant for \$10,000.
2. Resignationsó None

**Motion:** Hougaard/Jennerjohn to accept and approve the consent agenda items. Motion carried unanimously.

**Operations:**

1. Consent Agenda items requiring attention (if any)-none
2. **Motion:** Wood/Hougaard to approve the audit report as presented. Motion carried unanimously.
3. **Motion:** Seiler/Schulz to approve the line of credit with Baylake Bank. Motion carried with Hauser abstaining.
4. Open enrollment capacities were discussed-informational at this time. No action taken.
5. Motion: Schulz/Hougaard to approve the 2016-2017 SBHS Course Description Book as presented. Motion carried unanimously.
6. Motion: Jennerjohn/Hougaard to approve Meredyth Nelson as a teacher associate. Motion carried unanimously.
7. First Reading of Board Policy 5114 Foreign and Foreign-Exchange Students (revision)
8. First Reading of Board Policy 5630.01 Use of Restraint and Seclusion with Students (revision)
9. First Reading of Board Policy 5751 Parental-Married Status of Students (revision)

10. First Reading of Board Policy 8431 Preparedness for Toxic Hazards (revision)

11. Reports:

- a. Legislative: No report.
- b. CESA-No report.
- c. Committee/Seminars: WASB conference coming in January. Let Superintendent Tjernagel know if you will be attending.
- d. Administrative: Oral and written reports were presented.
- e. Superintendent: Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events.

12. **Motion:** Hougaard/Schulz to adjourn at 7:54 PM. Motion carried unanimously.

Respectfully submitted by,  
Ann DeMeuse  
Board Recording Secretary

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_