

THE SCHOOL DISTRICT OF STURGEON BAY
Board of Education Meeting Minutes of August 20, 2014

President Kitchens called the meeting to order at 6:00 PM in the high school library. Present were Commissioners Schulz, Hauser, Stephens, Hathaway, Wood, Miller, and Kitchens. Excused were Jennerjohn and Seiler. Also present with Superintendent Tjernagel and Business Manager Olsen.

Motion Hauser/Wood to adopt the agenda as presented. Motion carried unanimously.

Operations: Budget planning for 2014-2015: Preliminary budget at this time. Revenue wise it is a bit less (sale of buses was last year). Discussion followed regarding pending projects and capital equipment needs as well as discussion about what opportunities exist for maximizing the learning opportunities of the students of our district. Mill rate and equalized values were discussed and how this relates to the budget process. Again this is preliminary information as we think about wants vs. needs for the district.

Motion: Wood/Hathaway to adjourn at 6:52 PM. Motion carried unanimously.

President Kitchens called the regular meeting to order at 7:00 PM in the high school library. Present were Commissioners Schulz, Hauser, Stephens, Wood, Miller, and Kitchens. Excused were Jennerjohn, Hathaway and Seiler. Also present with Superintendent Tjernagel and Business Manager Olsen.

Motion Stephens/Wood to adopt the agenda as presented. Motion carried unanimously.

Audience to Visitors and Delegations: None

Motion Stephens/Wood to adopt the regular meeting minutes of July 18, 2014. Motion carried unanimously.

Motion Wood/Hauser to approve the board bills dated 7/21/14, 7/28/14, 7/30/14, & 8/14/14. Motion carried unanimously.

BUSINESS MANAGER REPORT: Wisconsin Department of Revenue Door County Equalization Value: for the City of Sturgeon Bay there is a 2.5% reduction. Mrs. Eckers did a staff change listing showing 27 new staff since last year at this time. Of that total, 18 have evolved since the end of the 13-14 school year. In the past, we did not see this many changes in staffing. The change in staff creates substantial work in the business office as well as orienting and mentoring new staff. It is expected that with changes on the state level, there will continue to be a lot of transition with staff coming and going.

CONSENT AGENDA:

1. Grants and Donations ó The Knights of Columbus donated \$429.50 to special education needs in our district. Thank you to the Knights of Columbus for this donation.
2. Resignations ó Jessica Doyle has resigned from her 3rd grade position to take a job in Brookfield, which is closer to her boyfriend who lives in Milwaukee. Ashley Hill has resigned from her special education at Sunrise (she would have moved to the middle school with the new 6th grade group this year) to take a job in Green Bay, which is closer to her fiancé. Heather Bley has resigned from her Kindergarten position to accept a position in Sevastopol, which is where she and her family currently live, where their kids attend school, and where her husband is from. Monica Hilbert has resigned from her 4th grade position to take a position at St. John's Bosco. Julie Friese has resigned from her position as a teacher associate. Paul Schefchik has resigned from his position as our varsity wrestling coach, although he plans to continue as a volunteer assistant. A motion to accept the resignations is recommended.
3. Seclusion and restraint annual report ó Act 125 requires that schools report annually to the school board by September 1 about any incidents from the previous school year. Most incidents of seclusions and restraint in school districts occur at the elementary level. A motion to accept the report from our elementary school principal is recommended.
4. Special Education Policies and Procedures ó The Board approves this document annually. We have followed the DPI model, which has been unchanged since 2011. A motion to accept the special education policies and procedures is recommended.
5. At-Risk Plan ó The Board approves this document annually. Updates have been identified in the document. Our pupil services director does expect a more significant overhaul in the future once our Response to Intervention (RtI) system is further developed. A motion to accept the At-Risk plan is recommended.

Motion: Stephens/Hauser to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. **Motion:** Hauser/Schulz to approve board meeting dates for 2014-2015. Motion carried unanimously.
2. **Motion:** Schulz/Stephens to approve installation of high school lockers in the summer of 2015 (previously approved for summer of 2014). Motion carried unanimously.
3. **Motion:** Hauser/Schulz to approve piloting of the teacher mentor structure for the 2014-2015 school year. Motion carried unanimously.

4. **Motion:** Hauser/Miller to approve the hire of Kindergarten teacher Amanda Drew. Motion carried unanimously.
5. **Motion:** Schulz/Stephens to approve the hire of Bonnie Goggins as a third grade teacher. Motion carried unanimously.
6. Update: Don Donaldson has been selected as a long-term sub for the Fourth grade vacancy. FYI at this time.
7. **Motion:** Stephens/Wood to approve Stacey Martin as the part-time reading interventionist. Motion carried unanimously.
8. **Motion:** Stephens/Schulz to approve the increase in contracted time for a middle school teacher Stacy Judas for math. Motion carried unanimously.
9. **Motion:** Hauser/Stephens to approve the hiring of middle school special education aide Chris Irwin. Motion carried unanimously.
10. **Motion:** Schulz/Miller to approve the hires in food service team members Margaret Bushman, Lori Waller and Linda McDuffee. Motion carried unanimously.
11. **Motion:** Schulz/Stephens to approve high school Assistant Boys Soccer coach. Motion carried unanimously.
12. **Motion:** Miller/Wood to approve high school J.V. volleyball coach Scott Vanderhuef. Motion carried unanimously.
13. **Motion:** Wood/Schulz to approve high school Girls Soccer coach Bob Desotelle. Motion carried unanimously.
14. **Motion:** Hauser/Stephens to approve middle school football coaches Jim Benesh and Brian Kruk. Motion carried unanimously.
15. **Motion:** Stephens/Miller to approve middle school faculty/staff handbook. Motion carried unanimously.
16. **Motion:** Hauser/Wood to approve elementary school student handbook. Motion carried unanimously.
17. **Motion:** Schulz/Miller to approve elementary school faculty/staff handbook. Motion carried unanimously.
18. Reports:
 - a. Legislative-with the primaries, get out and vote.
 - b. CESA-no updates, fall regional meeting and Stephens is unavailable. Hoping someone can go in her place.

- c. Committee/Seminars-nothing
- d. Superintendent: Mr. Tjernagel reported the following: WASB is still looking for a representative in Region 3, the data retreat Aug. 13 went well-thanks go to the teachers for their support of this initiative, DPI report cards will be released soon, ACT and AP results were reviewed, the Firewall project work continues, a "State of the District" presentation is being developed. Upcoming events were discussed. Mr. Tjernagel publically thanked the custodians, office staff and administrative team members for their efforts throughout the summer.

19. **Motion:** Hauser/Schulz to adjourn at 7:53. Motion carried unanimously.

NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.