

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, Oct. 18, 2017

President Hauser called the meeting to order at 6:30 PM in the Board Room. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Hougaard, Chisholm, Hooker, Jennerjohn, Stephens, & Holland. Excused: Alger. Also present were Superintendent Tjernagel and Business Manager Holtz.

Budget review & discussion-General Aid Certification is provided by the Department of Public Instruction by October 15: Business Manager Holtz walked the group through the Budget Adoption Report.

Motion: Hougaard/Hooker to adjourn at 6:55 PM. Motion carried unanimously.

President Hauser called the regular meeting to order at 7:02 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Hougaard, Chisholm, Hooker, Jennerjohn, Stephens, & Holland. Excused: Alger. Also present were Superintendent Tjernagel and Business Manager Olsen.

Motion: Jennerjohn/Hougaard to adopt the agenda as presented. Motion carried unanimously.

PUBLIC HEARING ON 2016-2017 SCHOOL DISTRICT BUDGET: Opened. Closed without comment.

PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS (*As noted in Board Policy 0167.3 Public Participation at Board Meetings*): None.

STUDENT COUNCIL REPRESENTATIVE REPORT: Alberts reported that Homecoming week went well. There was a tremendous amount of Clipper Spirit in the school. There was great student participation in the events throughout the week. The Cash for Caps fundraiser resulted in \$150 that will be donated to the ðWater for Lifeö program. Culverø gift certificates were donated and will be used to give away to students for random acts of kindness. The Giving Tree project is coming up and the Student Council hopes to provide for 10 children this holiday season.

RECOGNITION: Volunteers recognized were Rita Revall and the Crossroads Archaeological Dig Volunteers.

MINUTES: Motion Chisholm/Holland to approve the minutes of the regular meeting Sep. 20, 2017 and the board learning session from October 4, 2017. Motion carried unanimously.

BILLS: Motion Hooker/Hougaard to approve the September board bills. Motion carried unanimously.

CONSENT AGENDA:

1. Grants and Donations-Middle school teacher Ann Quale received a Dynamic Seating to Enhance Student Achievement grant. We have been notified that our Autism Evidence Based Practice Grant for \$8,000 has received final approval from the DPI; this involves the Allies in Autism work our staff have been embracing going on a third year now. The Sturgeon Bay Knights of Columbus donated \$326.15 to the special education program for students with intellectual disabilities.

We are also pleased to announce a very special donation of \$40,000 for the Greenhouse Project, with an additional \$40,000 that will be donated after January 1. Iðl read a statement that has been prepared for

occasions such as this and shared with the Greenhouse Team who shared it with me: *'The Waseda Farms family and the Lutsey family are ecstatic to be partnering with the Sturgeon Bay High School team on the Greenhouse Project. We believe this grass roots school-led campaign will serve to educate and inspire students, teachers and the entire county on good and sustainable food practices. This project is 100% in line with our farm family mission "to grow, cultivate, produce and distribute the best food available while educating families of the benefits of eating well." We all benefit when we know where our food comes from. This greenhouse project, integrating the efforts of the school's different groups - Food Service, Family and Consumer Sciences, Life Sciences, Technology Education, and more - in order to teach our children good food growing and eating practices will serve our neighborhood for decades to come. We pledge to contribute to the project in every way we can, and we are grateful and honored to team up with the Sturgeon Bay Greenhouse Team on this important mission' "*

2. Resignations & Retirement ó Scott Steeb has resigned as a middle school assistant football coach. A motion to approve the resignation is recommended. Dan Lake has resigned as the baseball coach.
3. Approve early graduation request ó A current SBHS senior has been in communication with his school counselor and Principal Nickel about some life complications and the need to graduate at the semester in order to work to support himself, while also staying on track to be able to attend NWTC in the fall of 2018. The student's mother, counselor, and principal support the request, and I do as well.

Motion: Hougaard/Stephens to approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS:

1. **Consent Agenda items requiring attention (if any)**
This is a standing agenda item and utilized only if needed.
2. **Approve 2017-2018 Budget: Motion** by Hooker/Jennerjohn to approve the budget for the 2017 ó 18 school year in the amount of \$19,112,918.98. After discussion, motion carried unanimously
3. **Approve December 2017 Tax Levy (for calendar year 2018): Motion** by Hooker/Stephens to set the tax levy at \$8,691,555. Motion carried unanimously.
4. **Notice of Board of Education Election on April 3, 2018:**
A school board election will be held on April 3, 2018. The three board members whose terms of office will expire in April of 2018 are Teri Hooker, Amy Stephens, and Keith Miller.

Declarations of Candidacy and Campaign Registration Statements will be available in the School District Office at 1230 Michigan Street during regular school hours starting Friday, December 1. The Declarations of Candidacy and Campaign Registration Statements must be filed in the District Office no later than 5:00 P.M. on January 2, 2018.

5. **Appoint Assistant Board Clerk-Motion** by Stephens/Holland to appoint the District Administrator to the position of Assistant Board Clerk for the purposes of accepting Board of Education election documents is requested. This is the practice that has been used in the past as a convenience to the Board Clerk and potential board candidates. Motion carried unanimously.
6. **Approve Food Service Hire- Motion** by Chisholm/Stephens to approve Darlene Peterson as a food service employee serving the St. John Bosco site. Motion carried unanimously.
7. **Approve Teacher Associate Hire-Motion** by Stephens/Jennerjohn to approve Morgan Kiedrowski as a Teacher Associate. Motion carried unanimously.

8. **2018-2019 School Year Calendar Update (informational item this month):** Reviewed.
9. **Approve Short Term Borrowing for 2017-18 fiscal year: Motion** by Hooker/Miller to approve Short Term Borrowing , no greater than \$1,500,000 from Nicolet Bank. Motion carried unanimously.
10. First Reading of Board Policy 1619 Group Health Plans (new)
11. First Reading of Board Policy 1619.02 Privacy Protections of Fully Insured Group Health Plans (new)
12. First Reading of Board Policy 3419 Group Health Plans (revised)
13. First Reading of Board Policy 3419.02 Privacy Protections of Fully Insured Group Health Plans (revised)
14. First Reading of Board Policy 4419 Group Health Plans (revised)
15. First Reading of Board Policy 4419.02 Privacy Protections of Fully Insured Group Health Plans (revised)
16. First Reading of Board Policy 0100 Definitions (revised)
17. First Reading of Board Policy 0131.1 Bylaws and Policies (revised)
18. First Reading of Board Policy 0144.1 Compensation (revised)
19. First Reading of Board Policy 0164.1 Regular Meetings (revised)
20. First Reading of Board Policy 0166 Agenda (revised)
21. First Reading of Board Policy 1630.01 Family & Medical Leave of Absence (revised)
22. First Reading of Board Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity (revised)
23. First Reading of Board Policy 2261.01 Parent and Family Engagement in Title I Programs (revised)
24. First Reading of Board Policy 2370 Educational Options (delete ó renumbered)
25. First Reading of Board Policy 2411 School Counseling and Academic Career Planning (revised)
26. First Reading of Board Policy 2430 District-Sponsored Clubs and Activities (revised)
27. First Reading of Board Policy 2431 Interscholastic Athletics (revised)
28. First Reading of Board Policy 3122.01 Drug-Free Workplace (revised)
29. First Reading of Board Policy 3430.01 Family & Medical Leave of Absence (revised)
30. First Reading of Board Policy 4122.01 Drug-Free Workplace (revised)
31. First Reading of Board Policy 5111 Eligibility of Resident/Nonresident Students (revised)

32. First Reading of Board Policy 5130 Withdrawal/Dropout from School (revised)
33. First Reading of Board Policy 5310.01 Emergency Nursing Services (revised)
34. First Reading of Board Policy 5330 Administration of Medication/Emergency Care (revised)
35. First Reading of Board Policy 5517 Student Anti-Harassment (revised)
36. First Reading of Board Policy 5540 The Schools and Governmental Agencies (revised)
37. First Reading of Board Policy 5610 Suspension and Expulsion (revised)
38. First Reading of Board Policy 5771 Search and Seizure (revised)
39. First Reading of Board Policy 5830 Student Fundraising (revised)
40. First Reading of Board Policy 6800 System of Accounting (revised)
41. First Reading of Board Policy 8310 Public Records (revised)
42. First Reading of Board Policy 8320 Personnel Records (revised)
43. First Reading of Board Policy 8320.01 Unauthorized Acquisition of Staff Personal Information (revised)
44. First Reading of Board Policy 8330 Student Records (revised)
45. First Reading of Board Policy 8350 Confidentiality (revised)
46. First Reading of Board Policy 8800 Religious and Patriotic Ceremonies and Observances (revised)
47. First Reading of Board Policy 9700 Relations with Special Interest Groups (revised)

48. Reports:

- a. Legislative: No report.
- b. CESA-No report.
- c. Committee/Seminars: Miller and Hauser attended recent WASB meeting and participated in annual vote.
- d. Administrative: oral and written reports were presented.
- e. Superintendent: Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events.

49. **Motion to adjourn:** Jennerjohn/Hougaard to adjourn at 8:51 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____