

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, Aug. 17, 2016

President Hauser called the work session to order at 6:30 P.M. Present were Commissioners Hauser, Miller, Jennerjohn, Schulz, Hougaard, Chisholm, Hooker, and Stephens. Excused: Alger.

Motion: Hougaard/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.

Budget planning for 2016-2017 and beyond was discussed. No action taken.

Motion: Stephens/Hougaard to adjourn at 6:56 P.M. Motion carried unanimously.

President Hauser called the regular meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Hougaard, Chisholm, Hooker, Jennerjohn, Stephens, & Schulz. Excused: Alger. Also present were Superintendent Tjernagel and Business Manager Olsen.

Motion: Stephens/Hougaard to adopt the agenda as presented. Motion carried unanimously.

AUDIENCE TO VISITORS AND DELEGATIONS: None

MINUTES: Motion Chisholm/Jennerjohn to approve the minutes of the regular meeting July 20, 2016. Motion carried unanimously.

BILLS: Motion Hooker/Hougaard to approve board bills dated 7/28/2016 and 8/10/2016. Motion carried unanimously.

BUSINESS MANAGER REPORT: Olsen reported that earlier tonight the preliminary report for the budget was reviewed. For the 2015-2016 budget, we are \$201,000 over revenues, but we had planned for \$300,000 over expenditures (vs. revenues). Three grants finished and Olsen continues his work on two Special Education grants. Work continues on the lunch report. Olsen is pulling together all the numbers the Sevastopol has requested. Olsen should have the report done by tomorrow morning. Sevastopol will then share their information that they have collected with all the districts that participated.

CONSENT AGENDA:

1. **Grants and Donations:** Gerry Banks received a grant for IMC PCø at Sunrise. Ann Smejkal received a grant on behalf of the upper elementary level and TJ Walker for Read 180. Bob Nickel and Gerry Banks received a grant for Chromebooks. John Sullivan received a grant for more bike racks at TJ Walker. Mike LeRoy and the SBHS football program received a grant for football headsets. Bob Nickel received a \$1,500 grant from Ministry Door County Medical Center to bring a mentoring program to SBHS.
2. **Resignations:** Lori Waller has resigned from her food service position in the high school kitchen. Judy Smith has resigned from her position as a teacher associate at Sawyer. Board member Jake Schulz is resigning from the Board of Education to pursue an international service opportunity effective August 18, 2016.
3. **Approve fundraising calendars:** This is done annually as part of our operational procedures for the new school year. Contained in your packet should be fundraising calendars for the middle and high school levels. On a related note, the only elementary fundraiser is the PTG fall

fundraiser in September and October. As Ann had reviewed for us last year, items such as cookie dough and candy are sold, but are not consumed at school. Additionally, the focus is on adults for something like a PTG fundraiser and different from some fundraisers at middle and high school levels.

4. **Approve TJ Walker Student Handbook:** This handbook comes to you annually for approval.
5. **Approve TJ Walker Faculty and Staff Handbook:** This handbook comes to you annually for approval.
6. **Approve early graduation requests:** Five students have communicated with Mr. Nickel and our high school counselors to request early graduation at the end of first semester in January of 2017.
 - Student wants to work full-time and plans to live on their own. Also wants to save for continued schooling once they decide further on their future plans.
 - Student wants to volunteer abroad for 3 ½ months with underprivileged children; the student has been researching an orphanage in South Korea.
 - Student wants to take the semester off of school rather than the full year after high school as they were initially thinking; student may take a technical college class or two as a back-up plan.
 - Student wants to work full-time to save up money and also tour colleges.
 - Student wants to work to save money for school and an apartment, then plans to enroll at NWTC; the student's leading career choice is in social work.

Motion: Hougaard/Chisholm to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent agenda items requiring attention-none.
2. Approve TJ Walker Football Coaches. Principal and Athletic Director Mark Smullen has recommended the following individuals to coach middle school football at TJ Walker. The four coaches would split the two available coaching stipends for middle school football. I know a similar question has popped up in the past, so I wanted to clarify that for you.
 - a. Scott Steeb: **Motion** Hougaard/Hooker to approve Scott Steeb as a TJ Walker Football Coach. Motion carried unanimously.
 - b. James U. Adams: **Motion** Stephens/Hougaard to approve James Adams as a TJ Walker Football Coach. Motion carried unanimously.
 - c. Kyle Marshall Sheehy: **Motion** Jennerjohn/Chisholm to approve Kyle Sheehy as a TJ Walker Football Coach. Motion carried unanimously.
 - d. Nicholas James Lee: **Motion** Hougaard/Stephens to approve Nicholas Lee as a TJ Walker Football Coach. Motion carried unanimously.
3. **Motion:** Stephens/Hougaard to approve Kimberly Adams as 8th grade volleyball coach at TJ Walker. Motion carried unanimously.
4. Candidates are finalized for the various Teacher Associate positions.
 - 4A. Early childhood education - Sharon Sanderson and the interview committee have recommended Mariah Rankin as a new addition to our special education team. She replaces Hannah Michelson and will be a special education associate in our Early Childhood program at Sunset. Mariah is a local graduate and attended college at UW Green Bay. She has teaching license in Art and has student taught and subbed in Sturgeon Bay. **Motion:**

Jennerjohn/Chisholm to approve Mariah Rankin as a Special Ed Early Childhood Associate. Motion carried unanimously.

4B. 4K regular education ó Briana Schwartz served as the long term substitute for Gwen Gregory's maternity leave last spring in 4K. She is a certified teacher with a Bachelor's Degree in education from UWGB. The 4K team is thrilled to have her back as a part of their team. Briana replaces Ashley Gloudemans who has been hired as a 4K teacher. **Motion:** Stephens/Schulz to approve Briana Schwartz Regular Ed 4K Associate. Motion carried unanimously.

4C. Kindergarten special education - Sharon Sanderson and the interview committee have recommended Lauryn Kroger as a new addition to our special education team. She replaces Judy Smith and will be a special education associate in our kindergarten program. Lauryn has a bachelor's degree from Eastern Illinois University and an Illinois teaching license. Lauryn was a substitute teacher prior to moving to Sturgeon Bay last year. She has worked with a wide range of special education students. **Motion:** Hougaard/Hooker to approve Lauryn Kroger as a Spec Ed/Kindergarten Student Inclusion Associate. Motion carried unanimously.

4D. Kindergarten regular education ó Dana Brown has completed an Associate's Degree in Early Education and a Bachelor's Degree in Early Education Leadership from Rasmussen College. She comes to us with nine years of experience working in a Day Care setting. Dana will work with the kindergarten team to support young learners on the classroom and supervise lunch, recess and rest time. Dana replaces Sonia Williams. **Motion:** Stephens/Hougaard to approve Dana Brown as a Regular Ed K Associate. Motion carried unanimously.

4E. Sunrise special education/autism - Sharon Sanderson and the interview committee have recommended Cynthia Anschutz as a new addition to our special education team. Cindy replaces Jamie Olsen and Bill Sneeberger and will be a part of our 5th grade autism program. Cindy comes to us with over 8 years of CNA experience and worked in city daycare positions prior to that. She has experience with a wide range of students and adults who have disabilities. She also has a vocational diploma from NWTC in early childhood. **Motion:** Jennerjohn/Chisholm to approve Cynthia Anschutz as a Spec Ed/Sunrise 5th Grade Student Autism Associate. Motion carried unanimously.

4F. Sunrise education support, supervision, & clerical support ó Alyssum Tomberlin comes to us with a background in psychology from the University of Wisconsin Oshkosh and work in assisted living. She is the parent of three elementary students in our school. Alyssum will replace Julie Stratton's position working to supervise lunch and recess at Sunrise School as well as providing office coverage over the lunch hour. **Motion:** Miller/Hougaard to approve Alyssum Tomberlin as a Regular Ed Associate. Motion carried unanimously.

4G. Sunrise education support & supervision support ó at this time this position will be re-posted. Information to follow.

4H. Secondary Autism education - Sharon Sanderson and the interview committee have recommended John Koski as a new addition to our special education team. John is part of our special education associate shift from middle school to the high school. He will work part time with our students with autism and intellectual disabilities in the high school. John served in a similar position in Mukwonago for three years. He also has over 10 years of experience as a senior editor and recently won a 2nd in the Pulse writing contest. John also has a master's degree in communication, and CNA experience in a brain trauma unit. **Motion:** Chisholm/Stephens to

approve John Koski as a Spec Ed/High School Student Autism Associate. Motion carried unanimously.

5. **Business Manager Position** - We had 16 applicants from a combination of private sector and public sector backgrounds. Individuals brought a wide background of experiences to the candidate pool. As the Board knows, interviews were conducted with candidates involving members of our Business Office, Administration, and Board of Education.

In the end, Jake Holtz is the candidate I bring forward to the Board of Education this evening for approval. Jake is beginning his second year of service as the Business Official at Westosha Central, which is a union high school district. Prior to his time there, Jake worked in the Business Office for the Waupun Area School District, while completing his Business Manager degree. Jake received his Bachelor's Degree in History from UW-Whitewater, MBA from the University of Dubuque, and his School Business Management certification from UW-Whitewater.

With Tom Olsen's retirement effective December 1, and Jake's current district in need of his services for some time yet especially through the month of October, a transition time frame would still be discussed further, although a mid-November start date is probable so there is some overlap with Tom for transition purposes. **Motion:** Miller/Hooker to approve Jake Holtz as our Business Manager. Motion carried unanimously.

6. **Reports:**

- a. Legislative - no report
- b. CESA - no report
- c. Committee/Seminars: no report
- d. Administrative - no reports during summer.
- e. Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events.

7. **Motion:** Schulz/Hougaard to adjourn at 7:40 PM. Motion carried unanimously.