

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, July 20, 2016

Vice-President Miller called the regular meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Miller, Hougaard, Chisholm, Hooker, Jennerjohn, Stephens, Alger & Schulz. Excused: Hauser. Also present were Superintendent Tjernagel and Business Manager Olsen.

Motion: Hougaard/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.

AUDIENCE TO VISITORS AND DELEGATIONS: None

MINUTES: Motion Jennerjohn/Chisholm to approve the minutes of the regular meeting June 15, 2016. Motion carried unanimously.

BILLS: Motion Hooker/Hougaard to approve board bills dated 6/14/2016, 6/28/2016, 6/30/2016A, 6/30/2016B, 6/30/2016C and 7/13/2016. Motion carried unanimously.

BUSINESS MANAGER REPORT: Olsen reported that preliminary budget, unaudited 15/16, is a bit more current. Quite a few more journal entries to be done and work being done with grants and making sure they are reconciled to the correct accounts.

CONSENT AGENDA:

1. **Grants and Donations:** Brian Pahl received a grant for welding equipment. Melissa Haack received a grant for the purchase of Kindles. Bob Nickel received a grant for the purchase of textbooks. Jeanne Schopf received a grant for the Door County Reading Association to bring in a speaker next February.
2. **Resignations:** Angie Moeller has resigned from her elementary physical education teaching position. Diane Gill has resigned from her lunch server position at Sunrise.
3. **Approve Wisconsin Association of School Boards (WASB) Membership:** This is an annual item that comes before you. Last June they kept rates the same as the previous year. This June, they have sent out the information with a 2.0% over last year. I have included in your packets both the renewal letter with the 16-17 rate, as well as the 15-16 Report to the Membership they sent us last month.
4. **Approve SBHS Student-Parent Handbook:** This handbook comes to you annually for approval.
5. **Approve SBHS Faculty and Staff Handbook:** This handbook comes to you annually for approval.
6. **Approve Elementary Parent Handbook:** This handbook comes to you annually for approval. Dr. Smejkal has highlighted notable changes in yellow and include the following:
 - Page 18 ó Parent/Family Visitors During Lunch
7. **Approve Elementary Staff Handbook:** This handbook comes to you annually for approval. Dr. Smejkal has highlighted notable changes in yellow and include the following:
 - Section 2/Page 9 ó Building Specific Instructions
 - Section 6/Page 3 ó Instructional Models; Lesson Plans
8. **Approve Special Education Policies and Procedures:** The Board approves this document annually. We have followed the DPI model for a period of time. Sharon Sanderson has double checked and there are no new updates for 16-17. Only the cover page should vary from what we approved a year ago.

Motion: Stephens/Alger to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent agenda items requiring attention-none.
2. **Motion:** Schulz/Hougaard to approve Stacey Schroeder as an elementary special education teacher. Motion carried unanimously.
3. **Motion:** Chisholm/Jennerjohn to approve Kyle Retzlaff as a full-time Physical Education teacher. Motion carried unanimously.
Motion: Hougaard/Schulz to approve Miranda Charles as a part-time physical education teacher. Discussion followed. Motion carried unanimously.
4. **Motion:** Jennerjohn/Chisholm to approve the CESA 7 contract for the 2016-2017 school year. Discussion followed. Motion carried unanimously.
5. **Motion:** Hougaard/Hooker to approve the school nurse agreement with Ministry Door County Medical Center. Motion carried with Schulz and Stephens abstaining.
6. **Motion:** Jennerjohn/Schulz to accept the Seclusion and Restraint Annual Report from our elementary school principal is recommended. Motion carried unanimously.
7. **Motion:** Chisholm/Alger to accept the At Risk plan as presented. Motion carried unanimously.
8. **Motion:** Schulz/Hougaard to approve the high school overnight trips as presented. Motion carried unanimously.
9. **Motion:** Jennerjohn/Stephens to approve passing the resolution Designating Public Depository and Authorizing Withdrawal of County, City, Village, Town or School District Moneys with Nicolet National Bank. Motion carried unanimously.
10. **Motion:** Hougaard/Chisholm to give the required annual notice pertaining to academic standards utilized in the School District of Sturgeon Bay for the 2016-2017 school year. Motion carried unanimously.
11. Updated board meeting calendar provided to board members.
12. Reports:
 - a. Legislative - no report
 - b. CESA ó Commissioner Stephens reported that CESA 7 received a \$500,000 grant to administer a program for CPR in schools. Our district would probably be in round two of this implementation process.
 - c. Committee/Seminars: Commissioner Alger reported that the SB Booster Club approved the purchase of 25 new uniforms for the soccer team.
 - d. Administrative ó no reports during summer.
 - e. Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events.
13. **Motion:** Jennerjohn/Hougaard to adjourn at 8:06 PM. Motion carried unanimously.