

**THE SCHOOL DISTRICT OF STURGEON BAY
BOARD OF EDUCATION MEETING MINUTES OF
May 18, 2016**

President Hauser called the meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Hauser, Miller, Alger, Hougaard, Jennerjohn, Hooker, & Chisholm, and Stephens. Excused: Schulz. Also present were Superintendent Tjernagel and Business Manager Olsen.

Motion: Hougaard/Jennerjohn to adopt the agenda. Motion carried unanimously.

Audience to Visitors and Delegations: None.

Student Council Report: Jenna Seiler reported that Spring Fling week went well and the teacher appreciation was appreciated by staff. Preparations are underway for the Six Flags trip. The council is developing a new ambassador program that will mentor new students as well as foreign exchange students.

Recognition: Angela Anderson, Christy Braun, Megan Richard, Jen Weber and Jack Richard were recognized.

BOARD REORGANIZATION:

President nomination: John Hauser **Motion:** Miller/Hougaard to close nominations and cast a unanimous ballot for John Hauser as President. Motion carried unanimously.

Vice-President Nomination: Keith Miller **Motion:** Hougaard/Hooker to close nominations and cast a unanimous ballot for Keith Miller as Vice-President. Motion carried unanimously.

Treasurer: Ballots cast. **Vote:** Terri Hooker elected as treasurer on a vote of 7-1.

Clerk: Ballots cast. **Vote:** Tina Jennerjohn elected as clerk on a vote of 7-1.

Motion: Stephens/Hooker to appoint Ann DeMeuse as Board secretary. Motion carried unanimously.

Motion: Hougaard/Hooker to appoint Amy Stephens as the CESA representative. Motion carried unanimously.

Motion: Hougaard/Jennerjohn to appoint Jacob Schulz for legislative representative. Motion carried unanimously.

Motion: Alger/Stephens to appoint Chad Hougaard as the EEN representative. Motion carried unanimously.

Motion: Jennerjohn/Hougaard to appoint Amy Stephens as the delegate to the WASB convention. Motion carried unanimously.

Motion: Chisholm/Hougaard to appoint Teri Hooker as the alternate delegate to the WASB convention. Motion carried unanimously.

Motion: Alger/Hougaard to designate the official board meeting day as the third Wednesday of the month. Motion carried unanimously.

Motion: Hougaard/Hooker to designate Nicolet Bank and the Local Government Pooled Investment Fund as the official depositories. Motion carried. Commissioner Hauser abstained.

Motion: Chisholm/Alger to authorize Thomas Olsen with the investment powers for the district. Upon retirement this will transfer to Cathy Eckers and Dan Tjernagel. Motion carried unanimously.

Motion: Hougaard/Hooker to designate the Door County Advocate as the official newspaper for the district. Motion carried unanimously.

Motion: Stephens/Hougaard to set the board salary at \$35.00 for each regular meeting, \$35.00 for each special or committee meeting. The last time board salaries were adjusted was in 2004. Motion carried unanimously.

Motion: Jennerjohn/Stephens to approve minutes of regular board meeting of April 20, 2016 and the learning session meeting of May 4, 2016. Motion carried unanimously.

Motion: Hougaard/Hooker to approve the board bills dated 4/27/16 and 5/10/16. Motion carried unanimously.

Business Manager's Report: The monthly Finance Report was reviewed. May payrolls are done. June will have three payrolls. The preliminary budget will begin work in June. Work is being done for next year.

Consent Agenda:

1. Grants and Donations ó A motion to accept any grants and donations is recommended.
2. Resignations and Retirements ó Kristin Williams is resigning from her 4K teaching position at the end of the school year. William Sneeberger is resigning from his teaching associate position at Sunrise. Darrell Viste is retiring from his custodial position effective June 3, 2016. Tom Olsen is retiring from his Business Manager position effective December 1, 2016. A motion to approve the resignations and retirements is recommended.
3. Approve SBHS World Cultures Textbooks (second reading ó the first reading occurred at the April 20 regular Board meeting)

Motion: Hougaard/Chisholm to accept and approve the consent agenda items as presented. Motion carried unanimously.

Operations:

1. Consent Agenda items requiring attention (if any)
2. First reading of Professional Handbook & Salary and Supplemental Pay guide.
3. First reading of Support Staff Handbook.
4. First reading of Advanced Placement English Literature & Composition Textbook.
5. **Motion:** Jennerjohn/Hooker to approve health insurance changes to office co-pays and prescription co-pays. Motion carried unanimously.
6. **Motion:** Hougaard/Stephens to approve dental insurance changes to shift to a self-funded approach for dental insurance on a pilot basis for 2016-2017. Motion carried unanimously.
7. The board received a draft of 2016-2017 board meeting calendar.
8. Approve Teacher and Counselor Candidates
 - a. **Motion:** Miller/Hougaard to approve Karlie Martens as an elementary guidance counselor. Motion carried unanimously.
 - b. **Motion:** Stephens/Chisholm to approve Jennifer Manke as kindergarten teacher. Motion carried unanimously.
 - c. **Motion:** Hougaard/Jennerjohn to approve Ashley Gloudemans as a 4K teacher. Motion carried unanimously.
 - d. **Motion:** Chisholm/Stephens to approve Craig Sigl as a middle school math teacher. Motion carried unanimously.
9. **Motion:** Hougaard/Hooker to approve SBHS WIAA membership renewal. Motion carried unanimously.

10. Reports:

- a. Legislative: No report.
- b. CESA-Last week's meeting was good. There is a new curriculum director Becky Walker and she presented her vision for the future. One initiative is to bring services to the district, for example strategic planning for curriculum would be provided here at the district.
- c. Committee/Seminars: No report.
- d. Administrative: oral and written reports were presented.
- e. Superintendent: Superintendent Tjernagel summarized ongoing activities for the month as well as upcoming events. Reminders about graduation were provided for board members.

11. **Motion:** Jennerjohn/Hougaaard to adjourn at 8:33 PM to Closed Session (1) per Wis. Ss. per 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- i. Teacher increases not covered by ladder advancement
- ii. Hourly employment
- iii. Unclassified contracts
- iv. Administrative contracts

Motion carried unanimously with a roll call vote.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____