



SBHS BAND HAND BOOK

Welcome to the SBHS band program! Band is a unique program that allows a creative outlet in the school day and allows for many fun opportunities outside the school day. Band is a class that teaches techniques for making music, music appreciation, team work and responsibility. Band is a team sport with no bench warmers. For that reason, it is imperative that you read and understand ALL elements of this hand book. If you have any questions or concerns, please feel free to contact Mrs. Hintz. Both students and parents should read this booklet. At the end there is an agreement that you must sign and return to the band director stating that you know policies in this book and will be held accountable to abide by these policies.

SBHS Band Grading Policy

Grading is based on the following criteria:

Lessons and Written Homework (35 %) Lessons individually or in small groups of like instruments are expected of all students. Lessons will cover specific criteria that you schedule and attend until all material is passed off for your grade. Lessons using current music technology such as SMART MUSIC will be required. This is like taking a band lesson with the computer and sending the results to Mrs. Hintz. Occasional written work may be required and should be turned in on time. No late work or lessons past the deadlines will be accepted.

Performances (35%) Attendance is mandatory at all required performances. (They cannot be made up.) **What constitutes a required performance?** You being there!!! Each one of us is a valuable member of the team and is required to attend these performances. Please schedule work and vacations around these dates. Our performances are our exams and cannot be made up.

Daily class participation (20%) Daily class grades based on

1. Having your music
2. Having your pencil
3. Having your instrument
4. Having a good attitude
5. Cooperation, effort and full participation

Each part of the daily grade is worth one point given at the discretion of the instructor. Numbers 4 and 5 are subjective. If your behavior impedes the group from making progress, you will not get those points. Daily grades also take into consideration that each student is on time and in their seat ready to warm up **when the bell rings** with all of the proper equipment for the day. Socializing at the beginning of the period resulting

in tardiness to your seat with proper equipment could cost you your grade. Socializing, refusing to play when you are supposed to and other distractions at any time may result in a deduction of points. You cannot fully participate and socialize at the same time. Missing entrances because you are talking or otherwise distracted will result in the loss of these points.

Final Exam 10% The district requires a written final exam in each high school course. The final will cover musical terms, history and facts about the music and musical activities we cover over the course of each semester. This is a written final and you will be instructed as to how to prepare. As long as you listen and follow directions, there should be no stress for this exam. The exam is usually given after a major performance at a more suitable point in the curriculum.

MISCELLANEOUS

If you are using ANY equipment or supplies that do not belong to you, they must be checked out through Mrs. Hintz and cared for with respect. Any damage done to school equipment becomes your financial responsibility. This especially applies to music. **NEVER WRITE ON MUSIC IN PEN!!** Whenever music is handed out, make sure you get some and make sure you don't lose it.

If you do not get music when it is passed out the first time, take it upon yourself to get some. If you don't have any when we turn it in, you will be fined regardless of whether you got some or not. This is your responsibility. Lost music will result in a bill a minimum of \$2.00 for each lost piece of music. That is the current market replacement value. If you fail to get a piece of music and consequently don't have one to turn in with everyone else, you will be charged anyway. This applies to *both* Pep Band and Concert Band music. This puts a responsibility on you to make sure you have a copy of each piece of music being played.

If you don't have the music we are working on, you cannot practice it and the band suffers.

Be a team player and we will all sound great.

Be sure each item you have is issued to you and recorded in writing. This includes folders, uniform parts, flip folders, lyres, lockers, locker combinations, mutes, mouthpieces, any borrowed books or pencils.

Lesson Policy As a member of the high school band, it is your responsibility to become an excellent manager of time, to arrive to lessons as scheduled and to schedule your own lessons if needed. Lessons are weekly pull outs, one on one or small group with the instructor scheduled by Mrs. Hintz with your input on a "best time". If you do not show up, you will have to reschedule it by speaking with Mrs. Hintz and coming to a mutually agreeable time. If the teacher whose class you are leaving writes you a note saying they did not let you out of class you will be exempt and allowed to make up the lesson (if necessary). Make sure you ask the teacher if you can leave for your band lesson (unless you are taking a test or quiz). You should attend lessons weekly and make them up promptly so you do not end up in a bind at the end. You must master and pass

off all required material in each category to get an “A” for your lesson portion of your grade. *You must play it perfectly in terms of rhythm, pitch, dynamics and articulations to get a perfect score. This will probably require some advance practice if you hope to get an “A” in band.* You may redo a piece AFTER YOU HAVE PRACTICED if time permits to get a higher score. Your score will only go up if you play the music better. Everyone is working with a busy schedule and your irresponsibility will not become every band member’s problem. You should come into lessons with some music prepared in regard to notes and rhythms so we can build on musical aspects as well as technique.

Always practice with a goal in mind.

For all lessons you should come in practiced and ready to the best of your ability.

In general, please use common sense, respect for yourself and others and common courtesy when scheduling. This will help everyone get the time that they need.

*If you ever run into a scheduling situation where none of the instructor’s posted times are suitable for you, please have a **private** conversation with the instructor as soon as you see a conflict so that we can come up with a mutually agreeable time outside of the schedule. Your teacher is happy to work with you when you need extra help!! Great communication with every band member and the instructor will make us a great band.*

REHEARSALS

Rehearsals will begin promptly. Announcements and the rehearsal agenda will be on the board when you arrive. To aid the effectiveness of the rehearsal:

1. Brass players should have the necessary mutes, valve oil, slide grease and spray bottles to avoid disturbing the rehearsal
2. Woodwind players should have extra reeds with them (2 good reeds at all times), and a swab for after rehearsal maintenance.
3. Percussion players should have all necessary percussion instruments and mallets set up. **YOUR MUSIC IS PART OF THE NECESSARY EQUIPMENT!!!**
4. All players should have a pencil in their folders or brought with them to rehearsal. Pencil checks will be done periodically.
5. Gum chewing and consumption of food or drink in the band room is prohibited unless brought in by the teacher and will result in a 30 minute detention to be served the following day after school.
6. **No ipods, earbuds or cell phones at your seat** unless requested by the instructor for instructional use. Texting behind a stand is NOT tolerated. It hinders our ability to make music. Gaming during class is also prohibited. Also, please do not video tape in class as it hinders your ability to participate. Please abstain from all phone use during class!! The phones tucked in your folder tear the folders and you will have to pay for it if you try to sneak it in there and your folder is ruined. Folders are \$25 to replace.

Rehearsals will be structured around the standards in music education. Students will be playing their instruments, listening to and analyzing the music that we play and the music of others, creating rhythms and music. Rehearsals are viewed as practice and development time for the entire group. If you are not active in playing, you should be active in listening and not being a

disruption. Respect for yourself and others is a requirement due to the large number of students in the band room. **Rehearsals are not a substitute for practice at home. All members should practice at least 30 minutes per week at home.** We will be striving as a team for excellence in performance and developing our own personal musicianship.

Band Room Expectations

No iPods, earbuds or cell phones at your seat unless requested by the instructor.

All students will be prepared for class with all of the proper equipment.

All students will be in their seat ready to go by the time the bell rings.

All students will listen to the podium first before socializing with friends.

All students will work to the best of their ability at all times.

All students will produce results rather than excuses.

All students with a positive attitude and a desire to work as a team will have fun in band.

All students will work as a team and individually.

All students will respect themselves and others.

Treat others as you wish to be treated.

Only percussionists will play percussion instruments.

Everyone helps take care of the equipment in the room at all times.

You are responsible to and for yourself and everyone else in band at all times. Don't take this lightly. Your behavior affects our ability to make great music!!

Address anything that requires the director to make an exception for you outside of class and one on one with the director and NEVER in front of all of your peers.

When the hand goes up the mouth goes shut.



BAND LEADERSHIP

This year there will be no elected officers for band. Rather, I will ask for volunteers when they are needed. If you would like to take a leadership role in some capacity that is greater than generally expected, there are MANY opportunities. Please volunteer!!

Volunteering is leadership!! Everyone in band has the ability to lead in some capacity.

The more people that step up to lead when they can, the better our band will be.

Everyone should take some ownership in this program. All success depends on everyone doing their personal best and bringing their own unique artistry and gifts to the work we do. All are welcome to lead. If you would like to do something not previously thought of, please share your thoughts with the instructor and we can make good things happen.

Uniforms

Each member of the band will be issued a marching uniform that consists of a jacket with a hanger and garment bag and pants. Students will provide their own black shoes that are comfortable, conducive to walking long distances, and closed toed. Shoes must be ALL black or they will be required to cover other colors with electrical tape or spray paint.

Another great option would be to wear old shoes from our band closet as there are tons of

options. These uniforms will be used for home football games, homecoming parade and field show, Christmas parade and St. Patrick's Day Parade, concerts and other events as needed. **There is a \$13 fee for the marching uniform to cover cleaning.** This should be turned in to the band office by the end of 1st quarter. Each time you change uniforms, you will be assessed another \$13 fee.

All band uniforms are inconvenient to tote around, but we will wear them with pride. No amount of complaining will change this so save yourself the energy. How people see our program is dependent on the pride you take in wearing the uniform and working with our Clipper band team. **Keep track of your uniform parts.** Replacement cost for a single jacket was \$525 in 2012. That cost goes up each year. The last estimate I had was \$750 for a single jacket. We will be wearing these uniforms for at least 20 more years. Take care of them!!

It is expected that you will take your uniform HOME the same as you would an athletic uniform. Hanging on lockers or in the practice rooms is only okay on performance days. Uniforms get lost annually because people choose to shirk their responsibility in taking them home and they all look the same and fit high school kids pretty well. This creates a mountain of problems that only come out at performance time which is never good. **TAKE YOUR UNIFORM HOME FOR STORAGE AND SAVE YOURSELF THE HEADACHES AND FEES AT TURN IN TIME. YOU WILL BE FINED IF YOU HAVE TO BE ISSUED ANOTHER UNIFORM IN A PINCH.** Take home and take care of your band uniform like you would a uniform for an athletic team. This is your responsibility to the team we call Clippers Band.

Non-formal uniform – Khaki walking shorts, pants, or capris and the red band shirt that can be purchased in the band room for \$13. You can earn this shirt for FREE by playing the summer 4th of July parade – you already have yours if you marched this year.

PEP BAND and other non-uniform band events will require the purchase or earning of the red band shirt. The cost of the shirt is \$13 payable to Sturgeon Bay Band Parents. This is the same shirt you will use for pep band, July 4th, and pops concert. You may buy more than one shirt if you so desire.

Regardless of formal or informal uniform, our shoes are SOLID black shoes with closed toe. All hair is pulled up into a bun, braid or pony tail if it is long enough to be pulled up. No excess jewelry will be worn that is not authorized by the instructor.

Lockers

Each student will be issued a locker to store their horn and their music in. I STRONGLY advise each student **use the lock on your locker.** **The school will not be responsible in anyway for lost, stolen or missing articles.** If you lose your lock, you will be charged \$5 for replacement. When putting locks on your locker, the combination **MUST** be on file in the band office in the event of an emergency. If the comb is not on file, it will be

cut off the locker at your expense. Do not switch lockers or locks without consent of the director.

Please keep your lockers clean and clutter free at all times. Please do NOT hang uniforms on lockers as they block everyone else's access. We do have bars to hang uniforms on in the practice rooms for performance days only.

Cell phones and Music Players

No cell phones are to be used in the band room at any point during the school day *particularly during rehearsal*. There is **NO NEED** to text your friends, play games or video tape during band – EVER!! Your phones, I-pods, earbuds and MP3 players should be left in your band locker and not be taken to your seat during rehearsal. No devices are to be brought into the performance venue with you either. If you have these devices out at a performance (i.e. football pep band, concert, basketball pep band) you will not get any credit for your grade or for letter points for being at the event. This may cost you your grade! Failure to abide by these rules will mean that you will lose your device and have to get it from Mr. Nickel and pay the fees outlined in the SBHS student handbook.

Please note that I do not always get your devices turned in on the day they were confiscated as I teach lessons after school. Occasionally I will ask you to use these devices for a learning activity. That is the **ONLY** time they should be at your seat and I will help you plan ahead for that.

Florida Trip

The next Florida trip will be this year – Spring Break 2018. **It is imperative that you start fundraising now by selling band fruit and whatever other fundraisers there are now.** The fruit sale is a group fundraiser. Others are individual. You must sell fruit to get a monetary donation from the Sturgeon Bay Band Parents for your trip. I am definitely exploring flying and / or staying on Disney property for the next trip which means the cost **WILL BE HIGHER** – probably \$1200 per person to go on the trip. If you participate in fundraising now, you will not have to pay out of pocket for the 2018 trip!! Trip details and trip commitments with the 1st down payment will be released and due before the end of this school year. The first payment will be \$200. Please plan ahead. I would really love to see every band student participate in the trip.

Smart Music

Smart Music is a practice program that we occasionally used for assessment and other learning activities in the band room. SmartMusic can be used in the practice room to record and assess your lesson materials. It is an innovative program that also assists you in creative practice. These will be available for student use any time that I am at school. Please make use and familiarize yourself with this system. Everyone will use it at some point. **You may purchase the system for your home computer for \$ 40 for a one year subscription. Log on to the internet and head to www.smartmusic.com to subscribe.**



Like “Sturgeon Bay High School Bands” on Facebook to get the latest and most up to date performance information, notices and requests for help!!!

Letter Points

Each band student has a given number of responsibilities that are required and a multiplicity of optional co-curricular musical activities. For both required and non-required activities students will be awarded letter points to earn their co-curricular band letter award. Below is a list of activities in which letter points are awarded:

- Band member 20 pts. (per year w/ 10 pts. per semester)
- Outside concert attendance 10 pts. (must show documentation)
- Pep Band 10 pts per game (some will be double points to get enough players to sound good!!)
- Jazz band 20 pts. (year plus 5 per performance outside of concerts)
- Solo at solo ensemble 10 pts.
- Ensemble at solo ensemble 5 pts.
- State s/e solo or ensemble 10 pts. per entry
- Band room help (uniforms and library) 5 pts. per hour
- Flute/brass/woodwind/percussion choirs 10 pts.
- Band Service learner 10 pts.
- Jazz lab band 15 pts. (we only have this when there is interest)
- Fundraising help 5 pts. Per event per hour
- Parades 10 pts.
- Concerts 10 pts.
- Playing publically for non-school events 5 pts. Per event with proof of playing
- Musical 5 pts.
- Fundraising – 5 points per hour of helping at school
- Recruiting help 5 pts.
- Section leader 5 pts.
- Trip Rehearsals – 10 points each
- Filing music – 5 pts per hour
- Other points may be awarded with director approval

Each band student needs 200 points to receive their band letter. Each student is capable of this, but attendance at extra pep bands that are not required is rather helpful to earning your letter. You must go above and beyond the call of required duty to achieve earning your letter.



Required Performances

All concerts and school year parades are considered required performances. **These are graded activities.** Since band is a team sport with no bench warmers, it is essential that everyone attend required performances. A calendar is passed out to every band family in at registration and with this handbook with the intent that required performances get on your family and work calendar. Work is never considered a valid excuse to miss performance. In the rare emergency event that you would miss a performance, you will be required to write a 3 page research paper (or another alternative educational assignment) to make up for the missed performance with advance communication and authorization with the instructor. **Great communication with the band director well in advance of any absence will alleviate any conflicts.** The only exception to required performances will be pep band where you can swap a required pep band for a voluntary pep band.

*Required pep bands **are exempt** if you are on the field or court playing ball or involved in dance team (if and only if you are performing that event). Football players are always exempt from football games, but they must be suited up on the sidelines. Freshmen football players and trainers, dancers and cheerleaders will perform in the field show. I work directly with the coaches on this. Upper classmen football players (sophomore – senior) play football and do not march the fieldshow but do take active roles in helping the band prepare for the fieldshow. **All fall athletes will participate in the homecoming parade.** Seniors may be exempt from the parade with permission from the instructor.*

High School Band Dates 2016-17

For your planning...jobs, family calendars, etc. – here are our band dates for the 16-17 school year. Not all dates will apply to everyone, so look carefully and contact Mrs. Hintz if you have questions. Times will be on the calendar when you receive it in the fall. Early communication to employers is essential to being off for required dates.

****Additionally band students select 4 pep bands during 2nd quarter and 4 pep band dates during 3rd quarter to play at unless you are a winter sport. This helps the band play at all the basketball home games. This number may be adjusted to a smaller number based on band availability and athletic schedule as the year progresses. (It will not be more than 4 per quarter.)

****Other events upon request may be added if enough students are available.

NEW!

PARENT VOLUNTEERS - Rather than trying to collect volunteer sheets and having things fall off the calendar as life gets busy this year, we will email all parents when we need parent help and volunteers. **Please keep your email current with the band director!!** Please send me an email at hhintz@sturbay.k12.wi.us and let me know whose parent you are. Feel free to ask me any questions you may have as well. Also, like us on Facebook to stay current. Both are used for band communication. Weekly announcements will continue to come out on Mondays via email also. If you don't get a weekly email from me, I don't have your email address!! Parent volunteers are vital to our program's success. We couldn't have the program we have without great parent support. We all need each other!!

BAND SCHOLARSHIPS

Each student who is enrolled in band for 2016-2017 and who is enrolled for the 17-18 school year is eligible to apply for a scholarship from the Band Parents Organization to go to a band camp over the summer of 2017. All scholarship applicants or their parents must have participated in at least 2 fundraisers during to 16-17 school year and must be returning to band in 17-18. Scholarship applications are in the band handbook and are due to Mrs. Hintz no later than May 1, 2017. *No exceptions will be made for late applicants.* You will be notified by Mrs. Hintz or Mrs. Rosenthal by May 31st if you are awarded a scholarship with the amount. It is then your responsibility to let Mrs. Hintz know in writing which camp or private teacher you plan to attend along with an address, email and phone number contact so that a check can be sent out in a timely manner.

Amount Awarded _____

BAND PARENTS SCHOLARSHIP FORM

Name _____ Current Grade (k-12) _____
Name of Camp Attending: _____ Instrument: _____
Dates of Camp: _____
Camp Address and coordinator: _____ OR
Private Lesson Teacher: _____
Phone # and address of Private Teacher: _____
Your home address: _____
Your parent signature _____

_____ I understand that in order to be eligible for a band parent's scholarship I must be signed up for two semesters of band for the next school year. Failure to do so will result in me paying back all or some of my scholarship to the band parents organization.

_____ I understand that I must help with fundraising throughout the next school year since that money is the source of my scholarship.

On a separate sheet of paper state why you would like to receive a scholarship from the Band Parents and how you will use it to better your musicianship and the band program.

Attach to this application a list all of the musical events you have played for this year (example: school concerts, solo-ensemble events, church, recitals, community events, polka band, jazz band, voluntary pep bands, etc.

How have you contributed to the Band Parents Fundraising efforts this year?

- _____ Sold Fruit
- _____ Worked a shift at the Fruit Sale on the day fruit arrived
- _____ Helped with band pizza sale
- _____ Other (please specify)

Scholarships can be used for attending a summer music camp (this summer) or for private lessons this summer or during the next school year.

If you would like to attend a summer music camp, the scholarship will be mailed to the camp. If you would like to use the scholarship for lessons, you need to pay for the lessons and keep track of the dates. You also need to notify your band director who your private teacher is and give contact information. When you have paid for the amount of the scholarship, you can turn in your dates (signed by your lesson teacher) for reimbursement for the lessons. You must be enrolled in band the following school year to get a scholarship. Please return this form to your band director by May 1st. Turning the form in late will automatically make you ineligible for a scholarship.

CONCERT BAND AND WIND ENSEMBLE OUTLINES
2016-2017
Heidi Hintz

- WK 1 Expectations-Norms-Uniform fitting
Tone and ensemble unity development
Pep Band tunes – standard notation, key signature and rhythm reading
Uniform Fittings
Sight-reading
Marching basics
National Anthem and School Song
Begin preparing for a field show
- WK 2-5 Marching
Corps Style Marching
Rhythm Tempo
Presentation – Showmanship
Tone production and practicing for success
Evaluating music and music performances
- WK6-12 Winter Concert and Ensemble Development
Development of Concert Ensemble
Sight reading
Tone development and intonation
Historical perspective on tunes
Key Signature work
Theory and anatomy of a scale
Rhythmic development
- WK 10 Christmas Parade Preparation
Street marching
Presentation
Learn marching tunes
- WK 12-17 Holiday – Winter Concert Music
Dynamic
Getting beyond the notes to the conductors intent
Dynamics, Balance, Blend, Nuance, Performance etiquette, Key and Time
Signature, Articulations and Technique
- WK 17-18 Choosing Solo and Ensemble Music and Final exam activities, Listening and Composing Activities, Refining Individual and Group Technique
Discussion of how to prepare
Discussion of Composers

Music History- band history
Self assessment activities
SmartMusic lessons
Composition activities
Scales and Melody writing

WK 19-24 Solo-Ensemble and Pops Concert Music

All Previous concepts
History & relation of music in movies
-Emphasis on independent musicianship
-Balance, blend, technique
-Intonation- nuance – artistry
-Style and articulation emphasis for pops music

WK 24- 26 Large Group Band Festival Music

All previous concepts
History and relation of music in culture
Unity of sound
Assessment of sound from students

Week-26-32 Spring Concert Music

-Relationship of music to other disciplines
-Composer knowledge
-Relation to each within historical context
-Ensemble
-Rhythm
-Technique
-Sectionals
-Unity and variety

WK 32- 39 Commencement, Final Exam Activities

-All previous concepts put into practice
- Music and Uniform Collection
- Prepare for July 4 Bailey's Harbor parade
- Inventory

YEAR LONG

- Emphasis on listening to major musical works & variety in styles & genres with analysis & discussion
- Goal setting individually
 - *Meeting goals through lessons, technology & sectionals
- Growth in small ensembles
- Jazz combos & exposure to jazz style
- Composition beginnings in ABA form for your own instrument
- Growth in knowledge of musical terms

- Individual improvement of tone, technique and musicianship
- Music history from baroque, classical, romantic, 20th century music
- Guided listening activities
- Music theory work
- Connections to other arts and other disciplines.
- Literacy in the content area and measurements of student growth
- Key signature and rhythmic literacy
- Ability to analyze music and musical performances of self and others

Band Fees

Marching uniform \$13 (per uniform used - for dry cleaning)

Band Lyre fee for all freshmen \$15

Replacement lyres for upper classmen - \$10

Lost music \$2 per lost part

Reeds, oils, grease, lyres, metronomes, mouthpieces—prices vary see office

Lesson books- Rubank \$8 Standard of Excellence Bk 3 - \$9

Instrument Rental (School owned) \$150 - first \$50 repair included; all other repairs at student expense – take care of the instrument and it won't need repair!!

Percussionist Fee \$75 (must be paid by end of quarter 1)

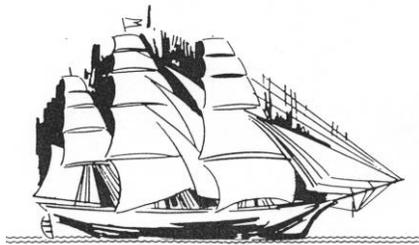
Pep Band and Non-formal Uniform Shirt \$13

Smart Music Subscription for home (**optional**) \$40 per family

Teacher Availability: Mrs. Hintz is available via email at: hhintz@sturbay.k12.wi.us or via telephone at: 746-3874. Before and after school are good times to reach me on the phone or between 8 and 9 a.m. I am always at school until 4 p.m. and I generally arrive around 7:30 a.m. Please reach me at home only in the event of an emergency.

Grade Scale for Band – Note that this is the Board Approved scale.

A	93-100	A-	90-92
B+	88-89	B	83-87
B-	80-82	C+	78-79
C	73-77	C-	70-72
D+	68-69	D	63-67
D-	60-62	F	0-59



**Sturgeon Bay
High School Band**

Home of the Clippers

BAND STUDENT SURVEY 16-17 – SEMESTER 1

Name _____ Instrument _____ Lyre _____

Grade _____ Band _____ Cell Phone # (optional) _____

Parent email address: __ (Make sure it is accurate and legible!) _____

Locker Number: _____ Flip Folder Number: _____

Concert Folder Number: _____ Horn make and serial number: _____

Schedule

Block 1 _____

Block 2A _____

Block 2B _____

Block 4 _____

My best time for a lesson would be: _____ (list a time and not a day)

My best day of the week for a lesson would be: _____ (list a day Mon-Fri)

****Realize that Mrs. Hintz teaches blocks 3 and 4 with large ensembles daily and you will not get your lessons there!!!***

My hardest class is: _____

My easiest class is: _____ (don't say band!!)

My most fun class is: _____ (you may write band here!)

A class I could **never** get out of for a band lesson is: _____

The way I learn best is: _____

Something I am good at is: _____

Something interesting about me is: _____

Why did you take band? What do you hope to learn? What goals do you have for your playing this year?
(Answer on back please.)